



SCFCL Annual Conference Post Summary

Conference Chair shall send post summary with final conference expense sheet to SCFCL President within thirty (30) days of close of conference.

Conference Date _____

Conference Location _____

REGISTRATION: Number _____ @ \$ _____ = \$ _____

Number late fees @ \$ _____ = \$ _____

Number comp registrations _____

Total Number Registrations: _____

Total Registration Money Received \$ _____

OTHER INCOME

4H Scholarship Collection \$ _____

Gift Baskets \$ _____

SCFCL Sales Table \$ _____

Income	
Registration Fee	
Total Number Registrations	
Total Registration Money Received	

Expenses	
Facility Fee	
Morning Refreshments	
Lunch	
Registration Supplies	
Postage/Phone	
Printed Programs	
Decorations/Favors	
Gifts to Presenters, etc	
Misc.	
Total Expenses	
Proceeds/Deficit	